

Yates Mill Associates, Inc.
Board of Directors Meeting
February 5, 2014
Offices of Young Moore & Henderson
3101 Glenwood Avenue, Raleigh, NC

Attending:

William Robbins	Arthur White	Margaret Lillard	Nick Fountain
Marsha McNamara	Allison Hughes	Mark Fountain	Shelia Hunter-Wooten
Robbie Wooten	Jill Adams	John Vandenberg	Gary Coates

Welcome: The meeting was called to order by President Margaret Lillard. Chairman Larry Hancock had a prior commitment and was unable to attend.

Minutes: The minutes of the November Board of Directors meeting were approved.

Treasurer's Report: The financial reports were approved (attached). There was a discussion of the reports. Shelia had added some additional information to support the reports, and she requested input from the Board to assist her in creating a budget.

Reports:

1 – Park Report – Tim Lisk was absent, but informed the board by email that tours had been cancelled for the month of March due to the ongoing repairs to the mill.

2 – Mill – William Robbins reported that he has the materials for the mill repairs, and he will soon move to the site to begin demolition of the old flume and the construction of the new flume. The fencing required to close the mill yard has arrived and it will be erected as soon as William begins his work. He said the job will take between 6 and 8 weeks. William presented slides showing the wood he has received to replace the flume. He also had slides of the Holiday Sale. He presented a video East Wake TV's coverage of the mill. The old freezer used to store corn meal failed recently, and William was able to replace it with a new freezer.

3 – Committees:

A – Executive Committee – Margaret said that the materials for the "Eat and Explore" cookbook had been submitted to the editors. She also said that tickets for the "Science and Eats" event in Durham were on sale. Yates Mill will participate in this event.

B – Development – Art White said that he had received a good list of contacts from William. He also spent time with Banks Talley locating contacts for donations. Art said that he needs a "pitch package" to use when contacting prospects. Susan Bray was to help him with this, and he will follow up with her. Margaret said that we need these in order to get some sponsorships for Corn Grinding week-ends. Art said that he will have a "pitch package" by mid month.

C – Financial – This was covered during the Treasurer's report.

D – Repairs – This was covered by William Robbins.

E – Outreach – John suggested that we merge the Outreach and Development Committees. Margaret said that we need to keep them separate, but suggested that they can work together on common issues. John said that he and Rebecca Cope have several power-point presentations that can be used to pitch the mill. Shelia suggested that we need an online file-sharing system for YMA such as Dropbox.com so the committees can share information. Margaret said that she will investigate this and set one up.

F – Nominations – John presented the Nominations Report (attached

G – Education – No Report.

Old Business:

1 - Restructuring Yates Mill Board – Margaret and Nick presented a proposal to restructure the Board (attached). Nick requested input from Board members as soon as possible. Once he has input he can have a draft ready for the March Executive Committee meeting. The goal will be to have the changes ready for at the annual meeting in May.

New Business:

1 – Miscellaneous and 25th anniversary events/activities, with assignment of tasks for all Board members. (attached)

- A – County Commissioner’s event, targeted for February. John Vandenberg
- B – Chickin Pickin’, targeted for April – Margaret Lillard
- C – Annual Meeting, May – Margaret Lillard
- D – NCSU partners event, targeted for May or June – John Vandenberg
- E – Summer fundraising appeal, June – Margaret Lillard

Upcoming Events:

- 1 – Science of Eats – February 20 (6:30 – 9:30 pm) Museum of Life & Science; Durham, NC**
- 2 – Executive Committee – March 5**
- 3 – Executive Committee – April 2**
- 4 – Chicken Pickin’ – April 12**
- 5 – Annual Meeting – May 7**

These minutes were approved by a unanimous vote of the Board of Directors of Yates Mill Associates, Inc. at their May 7, 2014 meeting.

**Gary Yates Coates, Secretary
Yates Mill Associates, Inc.**